

THE CAREER DEVELOPMENT CENTER

Personal Statement Critique Form

Client Name: _____ CDC Reviewer: _____ Date: _____

1 – Excellent

2 – Average

3 – Recommend Revising

- _____ Attracted the reader's attention in the first paragraph.
- _____ Concluded with a strong, memorable conclusion in the final paragraph.
- _____ Answered all prompted questions completely using details and examples.
- _____ Contained a unifying theme that is clearly visible throughout the Personal Statement.
- _____ Used specific examples to explain general concepts and statements and avoids general statements whenever possible.
- _____ Demonstrated a clear knowledge of your field of study.
- _____ Created a generally interesting and engaging read.
- _____ Tailored specifically for the college it is being sent to.
- _____ Took into consideration who its target audience is.
- _____ Avoided controversial topics such as political beliefs or religious affiliations.
- _____ Used a conversational yet professional tone, and avoided condescending, flowery, or inappropriate tones.
- _____ Was not an autobiography. Did use all personal experience to specifically support a point or answer one of the prompted questions.
- _____ Avoided cliché in both its specific examples and general themes.
- _____ Written efficiently and concisely by avoiding redundancy.
- _____ Met the program's minimum and maximum guidelines for length.
- _____ Proofread and is error free (no grammar or spelling errors).

Other comments/suggestions: